

Devartment of Education

Region IV-A SCHOOLS DIVISION OF QUEZON PROVINCE



02 October 2024

DIVISION MEMORANDUM DM No. $\sqrt{2}$, s. 2024

APPLICATION FOR JOINT DELIVERY VOUCHER PROGRAM (JDVP) FOR SENIOR HIGH SCHOOL TECHNICAL-VOCATIONAL-LIVELIHOOD SPECIALIZATION FOR SCHOOL YEAR 2024-2025

Assistant Schools Division Superintendents To: **Division Chiefs**

> **Education Program Supervisors Education Program Specialists**

Division Planning Officer

Public Schools District Supervisors

School Heads of Public Senior High Schools with TVL Offerings

Prospective JDVP-TVL Partners

All Others Concerned

- 1. In anticipation of the forthcoming implementation of the Joint Delivery Voucher Program (JDVP) for Senior High School Technical-Vocational-Livelihood Specialization for the School Year 2024 - 2025, the Office, through the CID-IMS-SHS, encourages prospective participating public Senior High Schools under DepEd Quezon and prospective JDVP-TVL Partners to adhere to Department Order No. 6, s. 2023 titled "Guidelines on the Implementation of the Joint Delivery Voucher Program (JDVP) for Senior High School Technical-Vocational Specializations for School Year 2022 - 2023" and Department Memorandum No. 017, s. 2024 titled "Updates on the Implementation of the Joint Delivery Voucher Program for Senior High School Technical-Vocational Specializations". This adherence aims to facilitate the timely preparation of documentary requirements for JDVP application to prevent submission delays to the Regional Office and ensure the accuracy of JDVP documents.
- 2. Consistent with Department Order No. 6, s. 2023 and Department Memorandum No. 017, 2024, interested private SHSs, non-DepEd public SHSs, and TESDA-accredited DEPEDQUEZON-TM-SDS-04-009-003









Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon Trunkline #: (042) 784-0366, (042) 784-0164, (042) 784-0391, (042) 784-0321









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private TVIs are invited to submit a hardcopy of their letter of intent along with the necessary documentary requirements (refer to the attached checklist of requirements for application) not later than **October 11**, **2024**.

- 3. Public Senior High Schools intending to participate in the program must submit a hardcopy of their letter of intent along with the required documentary requirements (refer to the attached checklist of requirements for application) not later than **October 11**, **2024**.
- 4. Additionally, school-applicants are instructed to submit an editable soft copy of JDVP Templates 11 and 14, along with the Excel File (for SDO Master Copy), via Google Drive. This submission should be completed and uploaded to the JDVP group chats by October 11, 2024. Public Senior High School applicants should refrain from completing the columns for Voucher Codes and JDVP-TVL Partners in the provided templates.
- 5. The screening of applicants for both JDVP TVL Partners and JDVP recipient-schools will be conducted by the **Division Special Committee on the Implementation of JDVP** on **October 14-15, 2024**.
- 6. Immediate dissemination of this Memorandum is requested to ensure prompt awareness and action among concerned stakeholders.

ROMMEL OFFAUTISTA, CESO Schools Division Superintendent

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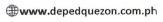














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Enclosure No. 1 to DM No. 2, s. 2024

CHECKLIST OF REQUIREMENTS FOR PUBLIC SHS-APPLICANTS TO PARTICIPATE IN THE JDVP FOR SCHOOL YEAR 2024-2025

Nam	ne of School:	School ID:								
Nam	e of School Head:	Contact No.:								
JDV	P Focal Person:	Contact No.:								
Scho	ools District:	PSDS:								
	Requirements	MOVs								
1.	Letter of Intent to Participate in the JDVP	Letter of Intent Signed by the School Head								
2.	List of TVL Specialized Subject/s to be Handled by the JDVP-TVL Partner (Note: This subject/s should be offered in the Second Semester of the SY 2024 – 2025.)	Class Program with Signature of School Authorities Showing the Specialized Subject/s to be Handled by the JDVP-TVL Partner								
3.	Appropriate Learning Environment Required of the Specialization	Description of Appropriate Learning Environment Required of the Specialized Subject to be Handled by the JDVP-TVL Partner								
4.	List of Resources Needed for TVL Specialized Subject Under the JDVP	List of Resources to be Provided by the JDVP-TVL Partner that are Needed for the Completion of the Specialized Subject/s								
5.	List of Proposed JDVP Beneficiaries Per Specialized Subject	Completed JDVP Templates 11 and 14, along with the Excel file for the SDO Master Copy, must be submitted in both <u>hard copy</u> and <u>soft copy</u> (via Google Drive) by October 11, 2024.)								
6.	List of Specialized Subject/s for National Assessment	List of Specialized Subject/s for Assessment (NC II)								
7.	The school has been offering the SHS-TVL for the past four to five years.	Regional Office Issued Permit to Offer the SHS-TVL for Inclusion in the JDVP, including the Result of Re-Application of TVL Offering/s								
8.	The school has been ascertained to have inadequate facilities, equipment, tools and teahders for the TVL specialization for the past two or three years.	PSDS Inspection Report on School Inadequacies in Terms of Facilities, Equipment, Tools and Teachers and Their Descriptions (Note: Include MOVs.)								

Note: Compile all documentary requirements using one long sized folder. Use ear tags to easily locate the documents.

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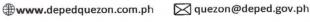


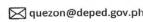














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CHECKLIST OF REQUIREMENTS FOR PROSPECTIVE JDVP-TVL (PRIVATE SHS/NON-DEPED PUBLIC SHS) PARTNERS OF DEPED QUEZON FOR SCHOOL YEAR 2024-2025

Nam	e of JDVP Partner:	School ID/Gov't Permit:						
Com	plete Address of the Institution:	Contact No.:						
E-m	ail Address of the Institution:	No. of JDVP Trainers:						
Head	d of the Institution:	Contact Number:						
JDV	P-TVL Partner Focal Person:	Contact Number:						
	Requirements	MOVs						
1.	Letter of Intent to Participate in the	Letter of Intent						
	JDVP and Accomplished Annex 1	Annex 1 – Application Form for JDVP – TVL						
		Partner						
2.	Certified true copy of the provisional	Certified true copy of the provisional permit						
	permit to offer SHS-TVL issued by DepEd	to offer SHS – TVL issued by DepEd						
3.	Updated Board Resolution indicating	Updated Board Resolution						
	the intention to participate and to comply with SHS-TVL Curriculum							
	Learning Standards, including							
	absorptive capacity of 25 learners per							
	class, pedagogical requirements, and							
	policies on assessment and rating							
	system based on DepEd Order No. 8, s. 2015							
4.	Workable JDVP 40-Day Training Plan	Updated Workable JDVP 40-Day Training						
''	indicating the competencies to be	Plan						
	delivered, strategies to be employed,							
	specific date of delivery, human and							
	material resources needed, success							
	indicators, possible risks and mitigation measures							
5.	List of Qualified JDVP Trainers	List of Qualified JDVP Trainers Categorized						
	indicating the trainers' full name	According to the SHS TVL-Subjects Covered						
	(alphabetically arranged- Surname,	by the Program; Certified True Copy of NC						
	First Name, Middle Initial), educational	II/TM I						
	qualification including their NC or TM in							
	any TVL Specialization with date of validity, length of teaching service							
6.	Acceptable Memorandum of Agreement	Notarized Quality Assured Memorandum of						
	between Your Institution and DepEd	Agreement (Note: To be accomplished once						
	Quezon	the application has been approved by the						

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		Special Committee on JDVP Implementation
		for School Year 2024-2025.)
7.	NC Assessment Results for SY 2023-2024, indicating the name of Senior High School partner, number of JDVP Beneficiaries, number of JDVP beneficiaries who completed the JDVP training, number of JDVP beneficiaries who took the NC Assessment, Number of JDVP Beneficiaries who Passed the NC Assessment, Number of JDVP Beneficiaries who did not Pass the NC Assessment, Number of JDVP Beneficiaries who Did Not Take the NC Assessment, Reason for not Taking the NC Assessment	Tabular Presentation of Data on NC Assessment Results for SY 2023-2024
8.	Evaluation Report of JDVP Training Conducted in SY 2023-2024 highlighting the STRENGTHS, WEAKNESSES, and RECOMMENDATIONS	Evaluation Report of JDVP Training Conducted in SY 2023-2024 with Signature of the School Head of Public SHS and Head of JDVP TVL Partner

Note: Compile all documentary requirements using one long sized folder. Use ear tags to easily locate the documents.





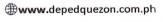
















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CHECKLIST OF REQUIREMENTS FOR PROSPECTIVE JDVP-TVL (PRIVATE TVI) PARTNERS OF DEPED QUEZON FOR SCHOOL YEAR 2024-2025

Complete Address of the Institution: E-mail Address of the Institution: Head of the Institution: JDVP-TVL Partner Focal Person: Contact Number: Contact Number: Contact Number: Contact Number: MOVs 1. Letter of Intent to Participate in the JDVP and Accomplished Annex 1 Annex 1 – Application Form for JDVP – TVL
Head of the Institution: Contact Number: JDVP-TVL Partner Focal Person: Contact Number: Requirements MOVs 1. Letter of Intent to Participate in the Letter of Intent
JDVP-TVL Partner Focal Person: Contact Number: Requirements MOVs 1. Letter of Intent to Participate in the Letter of Intent
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JDVP and Accomplished Annex 1 Annex 1 - Application Form for JDVP - TVL
1 Application 1 of the 101 of the
Partner
2. Certified true copy of TESDA Certified true copy of TESDA Accreditation Accreditation
3. Updated Board Resolution indicating Updated Board Resolution
the intention to participate and to
comply with SHS-TVL Curriculum
Learning Standards, including absorptive capacity of 25 learners per
class, pedagogical requirements, and
policies on assessment and rating
system based on DepEd Order No. 8, s.
2015
4. Certificate of Recognition from TESDA Certificate of TESDA Recognition
that it has the capacity to deliver
registered program with preferred flexible learning mode, as indicated in
the updated Curriculum and Training
Plan (TESDA Circular No. 62, s. 2020)
5. Workable JDVP 40-Day Training Plan Updated Workable JDVP 40-Day Training
indicating the competencies to be Plan
delivered, strategies to be employed,
specific date of delivery, human and
material resources needed, success
indicators, possible risks and mitigation measures
6. List of Qualified JDVP Trainers List of Qualified JDVP Trainers Categorized
indicating the trainers' full name According to the SHS TVL-Subjects Covered
(alphabetically arranged- Surname, by the Program; Certified True Copy of NC

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First Name, Middle Initial), educational

qualification including their NC or TM in



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	any TVL Specialization, length of teaching service	
7.	Acceptable Memorandum of Agreement between Your Institution and DepEd Quezon	Notarized Acceptable Memorandum of Agreement
8.	NC Assessment Results for SY 2023-2024, indicating the name of Senior High School partner, number of JDVP Beneficiaries, number of JDVP beneficiaries who completed the JDVP training, number of JDVP beneficiaries who took the NC Assessment, Number of JDVP Beneficiaries who Passed the NC Assessment, Number of JDVP Beneficiaries who did not Pass the NC Assessment, Number of JDVP Beneficiaries who Did Not Take the NC Assessment, Reason for not Taking the NC Assessment	Tabular Presentation of Data on NC Assessment Results for SY 2023-2024
9.	Evaluation Report of JDVP Training Conducted in SY 2023-2024 highlighting the STRENGTHS, WEAKNESSES, and RECOMMENDATIONS	Evaluation Report of JDVP Training Conducted in SY 2023-2024 with Signature of School Head of Public SHS and Head of JDVP TVL Partner

Note: Compile all documentary requirements using one long sized folder. Use ear tags to easily locate the documents.

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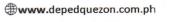














Enclosure No. 2 to DM No. ____, s. 2024

	Category (TVI, Private SHS, Non- DepEd SHS, SUC, LUC, HEI, etc.)	SERVEY YOU																																																					
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	JDVF-TVI Partner Entry Fee)																																																						
	Specialization																																																						
	Component (HE, IA, ICT, AFA)																		-																																				
Name of School; JDVP for SY 2024-2025	Schools																																																						
	School ID																																																						
	Voucher Alphanumeric Control Code	no party ret																																																					
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	Name of Learner-Beneficiaries (Surname, Given Hame, MI)																																																						
	LRN																																																						
	Division											QUEZON															1 1	- 1	1 1	- 1	1 1	- 1	- 1	1 1	- 1	1 1	- 1	- 1	1 1	- 1	1 1	- 1	1 1	- 1	1 1		- 1	1 1		1	QUEZON	- 1	1 1	- 1	1 1
	Region		IV-A	IV-A	IV-A	1V-A	IV.A	1V-A	IV-A	IV-A	IV-A	IV-A	1V-A	IV-A	IV-A	1V-A	IV.A	IV.A	IV-A	IV.A	IV-A	IV-A	IV.A	IV-A	1V-A	IV-A	IV-A	IV-A	JV-A	1V-A	IV-A	IV-A	IV-A	A-VI 69	IV-A	IV-A	IV-A	IV-A																	
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JOINT DELIVERY VOUCHER PROGRAM FOR SENIOR HIGH SCHOOL TECHNICAL VOCATIONAL LIVELIHOOD SPECIALIZATION (JDVP-TVL)

LIST OF LEARNER-BENEFICIARIES SY 2024-2025

Region: IV-A			
Division: Quezon	Schoo	l Email Address:	
School:	Schoo	l Contact Person:	
School Address:			
LRN	Name of Learner-Beneficiaries (Surname, First Name, Middle Name)	TVL Specialization/s (Taken in Grade 11)	TVL SPECIALIZATION/S (To be taken in Grade 12 to complete the SHS TVL Specializations)
£1%			
		9	



JOINT DELIVERY VOUCHER PROGRAM FOR SENIOR HIGH SCHOOL TECHNICAL VOCATIONAL LIVELIHOOD SPECIALIZATION (JDVP-TVL)

Total Number of Learne	r-Beneficiaries:		
Prepared by:		Certified by:	

Class Adviser (Signature over Printed Name) School Head/ Authorized Representative (Signature over Printed Name)



JOINT DELIVERY VOUCHER PROGRAM FOR SENIOR HIGH SCHOOL TECHNICAL VOCATIONAL LIVELIHOOD SPECIALIZATION (JDVP-TVL)

LIST OF LEARNER-BENEFICIARIES SY 2024-2025

Region:	
Division:	
School:	

School Contact No.: **School Email Address:**

School Contact Person: (In-charge of JDVP-TVL)

School Address:

LRN	Name of Learner- Beneficiaries (Surname, First Name, Middle Name)	VOUCHER Number (No Entry yet)	TVL Specialization/s (Taken in Grade 11)	TVL SPECIALIZATION/S (To be taken in Grade 12 to complete the SHS TVL Specializations)
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JOINT DELIVERY VOUCHER PROGRAM FOR SENIOR HIGH SCHOOL TECHNICAL VOCATIONAL LIVELIHOOD SPECIALIZATION (JDVP-TVL)

Total Number of Learne	er-Beneficiaries for the entire school:	
Prepared by:	Certified by:	

Focal Person of JDVP-TVL – School Level
(Signature over Printed Name)

School Head/ Authorized Representative (Signature over Printed Name)